

Check/ Credit Card Acceptance Policy

Date: «Date»

Tenant Name : «TenantFirstName» «TenantLastName»

Property : «ManagementCompany»

Unit Address: «TenantStreet»

APT. # «TenantStreet2»

1. Any resident may have the privilege of paying the rent by personal check.
2. If a check is returned from the bank there will be a charge added to your account of \$35.00 for a late fee as well as a \$25.00 returned check charge. Total charge \$60.00.
3. If the tenant has a second returned check; the landlord will require that all future payments be in the form of cash, certified check or money order.
4. The tenant can regain the privilege of using personal checks again, then a \$100.00 reinstatement fee must be paid.
5. 3% of the monthly rent will be charged to the tenant balance when paying the rental using a credit card.

Tenant

Rental agent/manager

Tenant

Fire Codes

Date: «Date»

Tenant Name : «TenantFirstName» «TenantLastName»

Property : «ManagementCompany»

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APT. # «TenantStreet2»

* Tenant agrees not to park in the designated areas in front of the sidewalks to the buildings. These areas are for the use of Pedestrians, Fire department and Emergency Vehicles only; Failure to adhere to this rule will result in towing the car away from the premises on owner's expenses.

* Tenant agrees not to cook with an open flame on the balconies or in apartments. Per the fire code for the town/county the tenant resides in ; all fires must be at least fifteen (15) feet from the building.

* Tenant also agrees not to store any Flammable material in designated storage bin in the basement, keeping the door locked and secure at all times, Tenants are not allowed to store any item in the hallways.

Failure to adhere to this rule an result in ticketing by the town/county for which the tenant resides in.

Tenant

Rental agent/manager

Tenant

PARKING STICKER FORM

Tenant Name : «TenantFirstName» «TenantLastName»

Property : «ManagementCompany»

Unit Address: «TenantStreet»

APT. # «TenantStreet2»

- * Any vehicle without plates or registration will be towed away at owner's expenses
- * Any vehicle leaking oil in the parking areas will be considered as a violation to the parking rules, any damage, cleaning costs will be charged to the tenant account
- * No mechanical works are allowed in the parking lot at any time.
- * All tenants must have a parking permit sticker from the management office, any vehicle without a parking sticker will be towed away at owners expense; each tenant can receive up to two(2) parking permits. Tenants are kindly requested to provide us with a copy of car registration and a copy of driving license.

Car # 1

Make and Model: _____ Color: _____

Registration plate # _____

Handicap sticker #/if any: _____

Parking sticker # issued : _____ Date: _____
_____/_____/_____

Car # 2

Make and Model: _____ Color: _____

Registration plate # _____

Parking sticker # issued : _____ Date: _____
_____/_____/_____

Tenant Signature : _____

Tenant Signature : _____